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VYTAUTAS MAGNUS UNIVERSITY
International Cooperation Department

Generic instruction[1] for application for a TEMPORARY RESIDENCE PERMIT (TRP)

in the Migration Department (MD) or VFS Global Centre[2] for candidates accepted to Choreomundus study programme

1. Prepare required documents:

	DOCUMENT	REQUIREMENTS AND NOTES
1.	**Passport**	Should be valid for at least 3 months after the expiry date of the requested TRP.
2.	**Proof of sufficient funds for living expenses** [*must be at least for 1 year*]	Bank statement or other document proving sufficient funds for living expenses must show an amount of at least 0.5 of the minimum monthly salary. The document must be in Lithuanian or English.
2.5.	**Bank account transaction history**	You need to provide account transaction history together with a current bank account statement. It should be at least for the last 0,5 year or from account opening day. Awardee of a monthly scholarship is exempted from obligation to present this document.
3.	**Confirmation of the living place** [*must be at least for 1 year*]	Students applying for a TRP for the first time at the Migration Department, and who have the necessary supporting documents, may ask the Migration Department to declare their place of residence. Students applying at the VFS Global Centre can only confirm that they undertake to declare their place of residence within one month after collecting their TRP card.
4.	**Health insurance policy** [*must be at least for 1 year*]	Health insurance must cover EUR 10,000 for medical care and repatriation, be valid throughout the Schengen area and should be made without any Franchise limits. The document must be in Lithuanian or English. Coordinators buy health insurance on behalf of an accepted candidate before they begin their migration procedures.
5.	**Police Clearance Certificate (PCC)** [*valid for 6 months after the issue date*]	Certificate from a competent authority of all foreign countries where you have lived for more than 6 months during the last 2 years before arriving to Lithuania confirming that you were not convicted in the corresponding state. If the country in which PCC was issued is a member of the Hague Convention, it must be approved by an Apostille. Otherwise, double legalization is required.
6.	**Confirmation Letter**	Letter issued by coordinators confirming that an accepted candidate is awarded Erasmus Mundus scholarship to cover tuition fee and/or living expenses. Coordinators issue Confirmation Letter before an accepted candidate begins their migration procedures.
7.	**State fee**	EUR 80 for a general order (the decision will be made within 2 months). EUR 320 for an urgent order (available only when applying at the Migration Department, the decision will be made within 1 month).
8.	**Mediation Letter** [*valid for 2+4 months after the issue date*]	To issue an accepted candidate Mediation Letter, we will need confirmation that all documents required for application are collected, personal email address, phone number and name of the city in which they will visit the Migration Department or VFS Global Centre.

2. Fill out the application at **www.migracija.lt** using number of the Mediation Letter and wait until specialist of the Migration Department reviews it. If requested, revise your application.

3. Book an appointment at the Migration Department or VFS Global Centre to submit your biometric data and original required documents.

4. Participate in an online interview (if you applied at the VFS Global Centre) or complete a questionnaire (if you applied at the Migration Department).

5. Wait for the decision.

6. Book an appointment to collect issued TRP card.

[1] Detailed instruction will be sent individually only to accepted candidates. Vytautas Magnus University does not consult candidates who are not accepted.
[2] Citizens of visa free countries can arrive as a tourists and then apply for a TRP at the Migration Department in Lithuania (you can check if a visa free regime applies to you at https://keliauk.urm.lt/). Otherwise, you must apply at the VFS Global Centre (you can check where VFS Global has its Centres at https://migracija.lrv.lt). If there is no VFS Global Centre in your country, you must travel to the country which has it. Be aware that this will result in additional expenses for travel tickets, visa etc. Citizens of EU countries must apply for a Temporary Residence Certificate at the Migration Department (Mediation Letter is not required).

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